

NEW HOME ENROLLMENT FORM

Rev. 02/2022

One form to be used for each unit to be enrolled. This form will not be processed without payment. Receipt of this form and accompanying fee does not imply acceptance of enrollment by the Program. Program acceptance will be verified by the return of a copy of the enrollment form to the builder, bearing the Authorized Program Representatives signature and Assigned Enrollment Number. We reserve the right to amend the Total Due before accepting payment in the event of incorrect information. If paying by Visa/MC, we will send you a payment link via email upon receipt of this Enrollment.

Builder Member: R#:

Street #/Rural Designation: Unit: Street Name:

City/Town: Rural Municipality: RTM/Modular #:
(if Applicable)

Lot: Block: Plan: Permit #: Date Issued:
Day Month Year

This Unit to be enrolled under: 1 and 5 Warranty Optional 1, 2 and 7 Warranty

Type of Sale: Speculative Presold - purchaser name(s): Show home Retained by Builder - Rental

TENURE/TITLE	TYPE OF CONSTRUCTION	FOUNDATION (house)	FOUNDATION STRUCTURE	BELOW GRADE/BASEMENT
<input type="checkbox"/> Freehold	<input type="checkbox"/> Site Construction	<input type="checkbox"/> Piles	<input type="checkbox"/> Concrete Poured in Place	<input type="checkbox"/> Crawlspace
<input type="checkbox"/> Condominium	<input type="checkbox"/> Ready to Move (RTM)	<input type="checkbox"/> Strip Footing	<input type="checkbox"/> ICF	<input type="checkbox"/> Basement
ATTACHED GARAGE?	<input type="checkbox"/> Modular	<input type="checkbox"/> Slab on Grade	<input type="checkbox"/> Precast Walls	<input type="checkbox"/> Basement with SWF
<input type="checkbox"/> YES <input type="checkbox"/> NO	UNIT SIZE (Sq Ft) <input type="text"/>	<input type="checkbox"/> NONE - RTM only	<input type="checkbox"/> Preserved Wood	<input type="checkbox"/> Walkout Basement
			<input type="checkbox"/> N/A (slab on grade/RTM)	<input type="checkbox"/> Home/Unit(s) below grade
				<input type="checkbox"/> N/A (slab on grade/RTM)
STRUCTURE TYPE (refer to definitions on 2nd page)		STRUCTURE DESIGN	DESIGN FEATURES	BASEMENT FINISHED?
<input type="checkbox"/> Single Family		<input type="checkbox"/> Bungalow	<input type="checkbox"/> Geo-thermal	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
<input type="checkbox"/> SFD with Secondary Suite		<input type="checkbox"/> Bi-level	<input type="checkbox"/> Timber Frame	
<input type="checkbox"/> Semi-Detached (side-by-side)		<input type="checkbox"/> Split-level	<input type="checkbox"/> VISIBLE/Accessible	BLDG. ENVELOPE SYSTEM
<input type="checkbox"/> Duplex (2 stacked units)		<input type="checkbox"/> Cab-over	<input type="checkbox"/> Sprinkler	<input type="checkbox"/> House Wrap
<input type="checkbox"/> Triplex (3 stacked units)		<input type="checkbox"/> Loft	<input type="checkbox"/> Elevator	<input type="checkbox"/> EIFS
<input type="checkbox"/> Multiplex (4-plex etc.) # Units <input type="text"/>		<input type="checkbox"/> 1 1/2 Storey	<input type="checkbox"/> Net Zero/Ready	<input type="checkbox"/> Rain Screen
<input type="checkbox"/> Row/Townhouse # Units <input type="text"/>		<input type="checkbox"/> 2 Storey	<input type="checkbox"/> Other <input type="text"/>	<input type="checkbox"/> Other <input type="text"/>
<input type="checkbox"/> Multi-family (apt. style) # Units <input type="text"/>		<input type="checkbox"/> 3 Storey		

EST. START DATE

Day Month Year

EST. COMPLETION DATE

Day Month Year

SPECIAL NOTES ABOUT THIS HOME (if partial build, please explain.)

Estimated Selling Price of LAND:
Estimated Selling Price of UNIT:
TOTAL SELLING PRICE:

Enrollment Fee
5% GST
Late Enrollment Fee (If applicable add \$30)
TOTAL DUE

PAYMENT METHOD
 CHEQUE
Chq #:
 VISA/MC

The Enrollment Fee is based on the **UNIT** price and your Enrollment Level. See attached Fee schedule.

BUILDER AUTHORIZED SIGNATURE:

DATE:
Day Month Year

Assigned Enrollment Number:

----- THIS AREA FOR OFFICE USE ONLY -----

GST Registration No. R103865879

Inspections Required? YES NO

Date Enrollment Accepted:
Day Month Year

By:
(Authorized Program Representative)

ENROLLMENT FEE SCHEDULE

Effective January 1, 2019

Enrollment Fee is based on the **UNIT PRICE** (price of the residential dwelling excluding land).

If you are not sure what level you are, please contact the Program office.

UNIT PRICE	LEVEL 1		LEVEL 2		LEVEL 3		LEVEL 4	
	1 and 5	1, 2, 7	1 and 5	1, 2, 7	1 and 5	1, 2, 7	1 and 5	1, 2, 7
Up to \$199,999	\$400	\$525	\$450	\$575	\$500	\$625	\$550	\$675
\$200,000 - \$299,999	\$425	\$550	\$475	\$600	\$525	\$650	\$575	\$700
\$300,000 - \$399,999	\$450	\$575	\$500	\$625	\$550	\$675	\$600	\$725
\$400,000 - \$499,999	\$475	\$600	\$525	\$650	\$575	\$700	\$625	\$750
\$500,000 - \$599,999	\$500	\$625	\$550	\$675	\$600	\$725	\$650	\$775
\$600,000 and over	\$525	\$650	\$575	\$700	\$625	\$750	\$675	\$800

LATE ENROLLMENT SURCHARGE

All residential units shall be enrolled with the Program upon the earlier of the date of issue of the building permit authorizing its construction, or the date of payment of a deposit by a purchaser, pursuant to Section 5(3) of the Agreement With Builder.

If the above is not enrolled within 61 days of either of the above dates, a **late enrollment surcharge of \$30.00** is payable (no GST is required). Refer to Section 5 (4) of the Agreement With Builder.

ENROLLMENT ELIGIBILITY:

All homes constructed for sale per section 1 (2) of the Agreement by Builder must be enrolled. One enrollment should be submitted for each home. A 'home' means a building or part of a building which is capable of ownership separate from the ownership of the other part or parts of the building (regardless of whether it is a condominium or freehold title). For example, if a triplex has three units and each unit has its own entrance and utilities it is capable of separate ownership. If you are unsure about the enrollment eligibility of a home, contact the Program office to discuss.

The following homes are NOT eligible:

- Condominium units in a building containing: more than three storeys, underground parking or commercial use space
- Mobile homes
- Recreational homes/cottages, unless it will be used for more than 6 months of the year
- Additions/renovations to existing homes, including the rebuilding of a home on an existing foundation
- Detached secondary suites (accessory dwelling units)

STRUCTURE TYPE:

Single-family: one dwelling unit. It stands alone, and sits on its own lot.

Semi-detached: a single-family home that is joined on one side to another home.

Duplex: a building containing two single-family homes, located one above the other.

Triplex: a building containing three single-family homes, located one above the other. (example: 1 below grade and 2 above grade).

Row House (Townhouse): several similar single-family homes, side-by-side, joined by common walls.

Multiplex (4-plex, 8-plex, etc.): a combination of a Duplex and Row House style combining 3 or more units. Each unit has its own entrance.

Multi-family: several units in one building with a common entrance. It is often referred to as "apartment-style".

SFD with Secondary Suite: A fully functional secondary living unit within a Single-Family dwelling (NOT the same as a duplex).